Staff Contact Name: Mimi Stocker, Bishop Study Center and Museum Nights Assistant  
Jennifer Infinger, School and Family Programs Manager

Department: Education

Title of Internship: BSC Programming Intern – Fall 2019

Brief Description of Internship:
This intern will work closely with education staff to develop and implement exhibition and collection-related art-making opportunities for family audiences both in and outside of the museum:

- Facilitate programming on Sunday afternoons from 1-5 p.m.
- Plan and co-lead Elementary Art at the Library outreach program at Alachua County Headquarters Library:
  - Wednesday, August 28, 2 - 3 pm
  - Wednesday, September 25, 2 - 3 pm
  - Wednesday, October 30, 2 - 3 pm
  - Wednesday, November 20, 2 - 3 pm

Specific Duties:
- Research, develop and implement art-making opportunities for specific ability levels.
- Create written scavenger hunts and lead BSC art activities.
- Gain an in-depth understanding of select Harn exhibitions, works of art and themes across the collection.
- Prepare art materials, set up and clean-up BSC.
- Read and apply assigned print and online texts that detail best practices and new findings in art education, public programs, evaluation, art interpretation and visitor engagement.
- Other duties as assigned. May include involvement in school and educator programs at the museum.

Hours per week: 10 hours  (includes 4 hours on Sundays)

Qualifications Needed:
- Coursework or experience in education, art education, studio art, museum education, community program development and/or art history
- Professional correspondence and strong verbal and written communication skills appropriate in representing the museum
- Research and creative problem solving skills
- Professional attire and appearance, dependable and punctual
- Must be enthusiastic about art, learning, effective communication and creating an accessible environment for all visitors

Learning Objectives for the Intern (what will the student learn from this experience?):
- Gain professional experience in museum practices and an understanding of the role of museum education and how it fits within larger programs and goals
- Gain program development and implementation skills
- Improve public speaking, visitor service, leadership and research and writing skills
- Develop skills in facilitating engaging and enjoyable art-centered opportunities for families with children of all ages
- Develop a personal portfolio of projects and a strong resume