Samuel P. Harn Museum of Art
Intern Project Description

Staff contact name: Elizabeth King, Gallery Interpretation & Public Programs Manager
Department: Education
Title of Internship: Gallery Interpretation Intern – Fall 2019

Brief Description of Internship:
This intern will work closely with the Gallery Interpretation & Public Programs Manager to develop exhibition and collection-related materials and programs for college students and other adults. The internship will focus on the select docent (tour guide) projects and the planning of public programs for Fall 2019 and Spring 2020.

Hours per week:
10 hours - Mostly during museum business hours: M-F 8am–5pm; to include select weekend dates (to be discussed during intern selection process) and Museum Nights: September 12, October 10, November 14, 6 – 9 p.m.

Specific Duties: This intern will undertake a variety of activities, including:
• Develop PowerPoint presentations for use in gallery interpretation trainings for museum docents.
• Assist with research and development of programs and innovative gallery experiences that connect museum content with student interests and professional development.
• Research and write about select collection objects (considering subject matter, medium, form and context) featured in a variety of museum programs, including art-making opportunities for student and adult audiences.
• Prepare materials for art-making activities
• Survey student visitors.
• Other duties as assigned.

Qualifications needed:
• Coursework in art history preferred
• Knowledge and experience with interpretation of visual materials
• Interest in education of various audiences
• Strong research, writing and communication skills
• Dependable and punctual; professional demeanor

Learning Objectives for intern:
• Gain experience and understanding in museum education practices
• Develop skills in research, interpretive planning and project development
• Develop professional skills in implementing programs to enhance understanding, enjoyment and engagement of artwork

Revised 5/2/2019