**Samuel P. Harn Museum of Art Intern**

**Project Description Form**

**Staff contact name:** Jess Berube, Communications Specialist  
**Department:** Marketing and PR

**Title of Internship:** Photography

**ONGOING Intern Project – offered every term**

**Brief Description of Internship:** The photography intern documents the museum’s rich programming and collection for various uses, including web, print and social media. Fall 2018 projects may include: exhibition documentation for The World to Come, program documentation for Museum Nights, Member pARTy, Family Day and more, store product photography and various imagery for social media.

**Hours per week:** 8 – 10 hours/week

Specific Duties: Document exhibitions, special events, educational programs and objects from the museum’s collection. Capture “aha moments” between visitors and artwork. Resize images and edit/color correct as needed.

**Qualifications needed:**
- Availability during museum business hours (M – F, 8 am - 5 pm), for Museum Nights (second Thursday of every month, 6 – 9 pm) and for other special events as needed (e.g. Member pARTies, Family Days)  
- Ability to supply own camera (cameras not provided by museum)  
- Access to and proficiency in Adobe Photoshop or Lightroom, or comparable photo editing software  
- Proficiency in digital photography  
- Strong communication and interpersonal skills  
- Receptivity to feedback

**Objectives for intern:** Intern will: receive experience in commercial and event photography; take pride in seeing their work featured online (website, social media), and in numerous Harn publications; become familiar with the inner workings of an art museum, intradepartmental collaboration and vision building.

**Special application instructions for this project:** Please submit samples of your work along with the application. Event photography and still life samples highly encouraged, but not required.